

SLT Meeting Minutes for "Emergency Meeting" on 11/04/2015

Artie let the team know that he is announcing his retirement. The letter making the announcement will go out today to parents and staff. Family obligations are necessitating the move now vs at year end. After much consideration he has determined that this timing is in the best interest of the school as well as his family. The timing will be around January/March.

The best leadership to take over the school are obviously Cathy and Rosa. Both are highly qualified and have been with the school for over 11 years for Rosa and since inception of the school with Cathy. He would like us to support Rosa to take over the school. She is obviously committed, she knows the school and is interested in taking over leading the school and in taking over his role.

There will be a C30 review and a committee needs to be formed. The job posting was already handled on Monday. The Committee will interview potential candidates. Barbara Joseph from the DOE will let us know timing and next steps. Depending on the number of applicants it will be whittled down to 5 for consideration, all 5 will be interviewed, then it will be whittled down to 2 and it will go up to the supervising superintendants. The final decision will be made there. The supervising superintendent will play a key role in making the final decision.

Artie is keenly interested in making sure that the school is in good hands and will do the necessary to make sure that is the case.

We will need 4-5 parents, 2-3 UFT staff members for the committee to make the decision/recommendation.

Artie would like to continue to work with Rosa on a consulting/per diem basis to aid in the transition. That will equate to about a day per week to help transition and will do so for as long as the budget allows and he is needed.

Artie will host a special meeting for both parents and staff to address their questions and concerns. He feels it would be great to have the C30 process completed by the week of Thanksgiving or the week before.

Artie appreciates the work and support of the group.

**Questions:**

- Lucia asked, how do we answer "why in the middle in the year?" The answer is Artie has pressing family concerns that necessitate this move now.

Is this timing unusual? Artie answered no, it isn't. He was eligible after his birthday in October.

Matt - Would the replacement process have been different at the end of the year? No, it would have been the same C30 process.

Ro - What happens with the ASD site while Rosa is here? Answer: There will need to be a new principal assigned there. The transition will need to be done cautiously.

Mary Beth - C30 process will be needed for the other site as well? Yes. The difference for that posting would be that Rosa will have the ability to choose who will work at that site. There would need to be a compelling reason for the superintendent not to approve it.

Steve - Mead told him 11 years ago the principal then was leaving and that Artie was tapped to take over. He then felt a sense of relief. He is having the same sense of relief now knowing that Rosa is in the running.

#### Committee Parent Volunteers

- David
- Nicole
- Angela
- Lucia
- Matt
- Ro

#### 2 UFT Reps – either:

- Michael
- Mary Beth